

MEMORANDUM OF UNDERSTANDING

Between

Avon Park Housing Authority (APH)

And

The Agricultural and Labor Program, Inc. (ALPI)

This Memorandum of Understanding (MOU) is entered into the 1st of July, 2020 by and between the Avon Park Housing Authority, whose address is 1306 S. Tulane Avenue, Avon Park, FL 33825 (APH) and the Agricultural and Labor Program, Incorporated (ALPI), whose address is 300 Lynchburg Road, Lake Alfred, FL 33850.

WITNESSETH:

WHEREAS, the Agricultural and Labor Program, Inc. (ALPI), the Community Action Agency for Highlands County, currently leases office space located at 1306 S. Tulane Avenue, Avon Park, FL 33825, from Avon Park Housing Authority; and,

WHEREAS, ALPI, desires to maintain its office at the current location on Tulane Avenue and expand its occupancy presence to include a third office adjacent to the current office location; and,

WHEREAS, APH, owns said office spaces and has agreed to continue leasing both current and additional adjacent office space to ALPI at the revised leasing fee and under the same terms and conditions as previously agreed.

NOW THEREFORE, for and in consideration of the mutual covenants and agreements of APH and ALPI, it is agreed as follows:

1. This MOU shall become effective the date first written above and unless terminated by either party shall automatically renew for 12 months each year on July 1.
2. This MOU replaces and supersedes any and all MOU's, Leases, Agreements (verbal or written), or any other understanding of either party heretofore made.
3. APH will provide ALPI staff with all necessary utilities, telephone, copier, computer network access, and Internet Access, five days per week.
4. ALPI will pay the sum of \$1,000 per month. Payment to be made within fifteen (15) days of receipt of an invoice from APH.

5. Either party may terminate this MOU as follows:
 - a. Upon thirty (30) days written notice to the other, or
 - b. Immediately upon said site becoming unavailable for such services, or
 - c. Upon the non-availability of funds.

Avon Park Housing Authority



Penny Pieratt,
Chief Executive Officer

**The Agricultural and Labor Program,
Incorporated**



Arlene Dobison,
Chief Executive Officer

June 3, 2020